In-person support			
Image: Call center / three-way interpretation support Image: Call center / three-way interpretation support		INTL. STUDENTS	INTL. RESEARCHERS
Pre-Arrival Guidebook	A guidebook with essential information on transportation, procedures, and support services for arriving in Japan will be provided.	2	_
Help with the application CoE	Assistance in submitting CoE application based on information registered on the university's web system.	Ľ	Ľ
Arranging of Flight Tickets	Assistance in booking flight tickets for initial travel to Japan.	2	Ľ
Arranging of Accommodation & Transportation	Assistance in making hotel reservation and arrangement for domestic transportation in Japan.	2	Ľ
Guidance At Time of Arrival	Greet-and-guide transportation arrangements which includes meeting guests at the Sendai airport or train station and personally escorting them to their accommodations or our campuses. (public transportation is typically used)	2	6
Help with Bureaucratic Registrations	Assistance with bureaucratic procedures at the ward office, such as residence registration, and the preparation of related documents.	M I 2	M 1 2
Help with Opening Bank Accounts	Assistance in preparing necessary documents required to open bank accounts and accompanying individuals to assist with registration as needed.	M C 2	M 🖸 👱
Help with Mobile Phone and Wi-fi contracts.	Assistance in preparing necessary documents for mobile service and internet subscription and accompanying individuals to assist with registration as needed.	Q	** 2 2
Support with respect to Housing (Including University Housing)	Assistance with tenancy process, including liaising with real estate agents to find prospective units, accompanying individuals to house viewings, and supporting them with the tenancy contract. We also accept and offer support with university housing applications.	M I 2	M 2 2
Assistance with Utility Supply Set-up	Assistance with registration to initiate utility (electricity, gas, and water) supply in your home, and be in attendance as needed if any installation is required to start supply.	2	M 1 2
Help with Purchasing/Renting Household Goods, etc.	Assistance in purchasing or renting daily necessities such as electrical appliances, furniture, and commuter passes (for going to the university or work) and accompany individuals to purchase goods if needed.	2	M I 2
Assistance with School/ Kindergarten Enrollment for Family Members	Support in documents preparation for school/kindergarten enrollment process and accompany individuals to assist with the enrollment process if needed.	M C 2	*** 🖻 🙎
Orientation	Held in spring and fall, orientation helps new arrivals get familiar with life in academia and available support services within the university.	Ľ	\bigcirc
Support with Onboarding Health Screening	Assistance in accompanying researchers during the health screening process conducted at the beginning of their employment.		êê <u>2</u>