

# For those coming to Japan



|                          | Service  | Details  | Intl. Students | Intl. Researchers     |
|--------------------------|--|--|----------------|-----------------------|
| Getting Started in Japan | Help with the application for the issuance of Certificate of Eligibility (CoE) | Assistance in submitting CoE application based on information registered on the university's web system.   | ○              | ○                     |
|                          | Arranging of Flight Tickets (for travel to Japan)                              | Assistance in booking flight tickets for initial travel to Japan.  | ○              | ○                     |
|                          | Arranging of Accommodation and Transportation                                  | Assistance in making hotel reservation and arrangement for domestic transportation in Japan.   | ○              | ○                     |
|                          | Support at the Arrival Airport   | Assistance in meeting guests at the arrival hall of Narita/Haneda airport and provide guidance in purchasing Shinkansen tickets, as well as reaching the train platform to board connecting trains.  | ○              | ○                     |
|                          | Guidance After Arrival in Sendai   | Greet-and-guide transportation arrangements which includes meeting guests at the Sendai airport or train station and personally escorting them to their accommodations or our campuses. (public transportation is typically used)  | ○              | ○                     |
|                          | Help with Bureaucratic Procedures (e.g., Residence Registration)               | Assistance with bureaucratic procedures at the ward office, such as residence registration, and the preparation of related documents.  | ○              | ○                     |
|                          | Help with Opening Bank Accounts  | Assistance in preparing necessary documents required to open bank accounts and accompanying individuals to assist with registration as needed.   | ○              | ○                     |
|                          | Help with Mobile Phone and Internet (Wi-fi) contracts.                         | Assistance in preparing necessary documents for mobile service and internet subscription and accompanying individuals to assist with registration as needed.   | ○              | ○                     |
|                          | Support with respect to Housing (Including University Housing)                 | Assistance with tenancy process, including liaising with real estate agents to find prospective units, accompanying individuals to house viewings, and supporting them with the tenancy contract. We also accept and offer support with university housing applications. | ○              | ○                     |
|                          | Assistance with Application Process for Utility Supply                         | Assistance with registration to initiate utility (electricity, gas, and water) supply in your home, and be in attendance as needed if any installation is required to start supply.  | ○              | ○                     |
|                          | Help with Purchasing/Renting Household Goods, Bedding, and Other Necessities   | Assistance in purchasing or renting daily necessities such as electrical appliances, furniture, and commuter passes (for going to the university or work) and accompany individuals to purchase goods if needed.   | ○              | ○                     |
|                          | Assistance with School/Kindergarten Enrollment for Family Members              | Support in documents preparation for school/kindergarten enrollment process and accompany individuals to assist with the enrollment process if needed.   | ○              | ○                     |
|                          | Holding of Orientation   | Orientations will be held in spring and fall for international students, focusing on providing information on student life in Japan and the various support services provided by Tohoku University*.   | ○              | Info available online |
|                          | Support with Health Screening Required Upon Start of Employment                | Assistance in accompanying researchers during the health screening process conducted at the beginning of their employment.   | —              | ○                     |

※Please note that any expenses incurred for transportation, as well as the costs associated with contracts, payments, or other matters involving external organizations in each support service shall be borne by the individual or their host department in entirety.